



**Capital Area Section - Texas (District 9)
Institute of Transportation Engineers**



<http://texitecapitalarea.weebly.com/>

Capital Area Section
of
Texas (District 9)
Institute of Transportation Engineers

2019 Annual Section Report
January 1, 2019 through December 31, 2019

Prepared By:
Cody Stone
2019 CAS-ITE Vice President

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A Message from CAS-ITE's 2019 President

I couldn't have asked to be part of a more exciting year as CAS-ITE's president. We hosted the ITE 2019 Annual Meeting and Exhibit Conference in our own backyard, we've continued to increase our membership, established committees to ease the burden on our officers, and participated in more social events than ever before.



A huge thank you to Rob Belarmino and Brian Van De Walle for the effort they put into leading the Local Arrangements Committee. The meeting was a huge success with a final attendance of well over 1,500.

We held several Traffic Bowl Scrimmages with the UT-Austin Student Chapter that helped lead them to be our 2019 International Champions. Even this Aggie is proud of their big win!

CAS-ITE has also continued our Adopt-a-Street program (Keep Austin Beautiful), which is an amazing opportunity to interact with the UT-Austin Student Chapter. I still remember two years ago when I fielded numerous questions from an eager UT-Austin student that wanted to understand what really happens at an engineering office.

We held another successful annual scholarship fundraiser at Urban Axes. Thanks to the fundraiser and our annual sponsors we've been able to pay for UT-Austin Student Chapter members to attend the International Meeting and will continue to do so in 2020.

Thanks to our 2019 Vice President, Cody Stone, we've also established committees for the first time. Committee involvement has allowed our growing section and increasingly active members to get more involved than ever before. This has also allowed us to be more immersed with the UT-Austin Student Chapter, schedule more social events and (believe it or not) keep our website up to date.

I want to challenge each of our members in 2020. Don't just stand on the side-lines and watch the world pass you by. Volunteer on one of our committees, come to our Keep Austin Beautiful pickup, run for office or simply bring a co-worker to the next CAS-ITE meeting. It's this participation that has allowed us to grow into the fun and exciting section we've become.

Thanks to Cody Stone, Adam Kaliszewski and Vivek Deshpande for their service in 2019. Congratulations to Anamaria Torres as our new secretary-treasurer. I am excited to see where this young and energetic group of leaders take our organization.

Best Regards,

A handwritten signature in blue ink that reads "James Schwerdtfeger". The signature is written in a cursive, flowing style.

James Schwerdtfeger – 2019 CAS-ITE President

Executive Summary

CAS-ITE had a very active and successful year in 2019. Our Section sustained membership participation by continuing to provide great technical meetings and engaging social activities. We have increased our engagement with our local Student Chapter through social events, engaging a liaison to directly communicate to the Student Chapter, supporting participation in the Traffic Bowl and scholarship awards.

Membership

The Capital Area Section currently has the following statistical membership grades as of December 31, 2019:

- 170 International ITE Members
- 24 Student Members
- 14 Fellow Members

This year, the Capital Area Section continued to participate in a universal dues structure for the Texas District (TexITE) and as part of the One ITE initiative. Section affiliate membership was removed, and those that would like to attend meetings without becoming a full member were allowed to do so.

Section Activities

- Our Section held five (5) Section meetings and one (1) joint meeting (with the South Texas Section) covering a variety of topics.
- CAS-ITE hosted Traffic Bowl Scrimmages in support of the UT-Austin Student Chapter Traffic Bowl Team and in preparation for the Texas District competition in April. The University of Texas team won TexITE and went on to win the International Annual Meeting competition. Congratulations to the UT-Austin Student Chapter Traffic Bowl Team!
- We hosted two (2) social events that included a bike-n-brunch through downtown Austin and visiting the JUMP bike/scooter facility for a tour.
- The Section held an Urban Axes Tournament Scholarship Fundraiser, which was made possible by 10 corporate sponsorships, generating over \$2,000 in additional revenue and allowing CAS-ITE to distribute approximately \$1,750 in scholarship awards, which will continue into 2020.
- The Section continued the Keep Austin Beautiful Adopt-a-Street program and held two (2) clean-ups with very good student representation. The Section will continue this activity in 2020.
- CAS-ITE members were on the local arrangements committee for the 2019 ITE annual meeting, which was hosted in Austin, Texas.
- Overall, Section meetings and social events had approximately 320 attendees over the course of the year.

Section Committees

Full committees were set up for several key Section activities to increase involvement. In 2019, the committee involvement was a huge success. There were monthly conference calls that disseminated information and assigned tasks to each committee. Committees in 2019 were as follows:

- Scholarship Committee – Sam Higgins, Cody Stone, and Ben Wallach
- Social Committee – Will Lisska, Adam Nodjomian, and Jake Gutekunst
- Sponsorship and Membership Committee – Jake Gutekunst and Cody Stone
- Newsletter Committee – Cody Stone, Gregory Go, Garrett Scott
- Website Committee – Adam Kaliszewski, Gregory Go, and Amit Kumar Singh
- Fundraiser Committee – James Schwerdtfeger
- Nominating Committee – Brian Van De Walle and James Kratz

Section Student Chapter

- CAS-ITE and the UT-Austin Student Chapter hosted Traffic Bowl Scrimmages at Varsity Pizza to help prepare students for Texas District competition and for the Annual Meeting hosted in Austin, Texas.
- The majority of the attendees of the Keep Austin Beautiful Adopt-a-Street Cleanup are members of the UT-Austin Student Chapter. This event remains a positive way to engage with the students while allowing us to give back to our local community.
- The Section engaged students with a student roundtable with International ITE at the 2019 Annual Meeting.

Awards/Honors

CAS-ITE presented service award plaques and certificates to the following members:

- James Schwerdtfeger - for providing three (3) years of service on the CAS-ITE Board (2017-2019)
- CAS-ITE awarded \$1,750 in student scholarships to four students in 2019.

Finance and Budget

- Retained earnings from 2019 into 2020 is \$7,778.34.
- 2019 total revenue was \$8,200 including \$1,200 from International ITE dispersal, \$4,900 from our corporate sponsors, \$1,550 in revenue from special meetings, \$550 in Section Dues.
- 2019 total expenses of \$6,500 included support of students (including scholarships) in excess of \$1,900 and fundraising costs of \$2,400.

Introduction

The Capital Area Section of the Institute of Transportation Engineers (CAS-ITE) was founded as a chapter of the Texas District of ITE (also known as District 9 of ITE or TexITE) in 1998 and granted a Section Charter on August 1, 2002. CAS-ITE is one of six (6) Sections within the TexITE representing major urban areas in Texas.



CAS-ITE serves transportation professionals within the Austin area, which includes Travis, Williamson, and Hays Counties. Our members are traffic and transportation engineers, transportation planners, designers, consultants, signal technicians, contractors, vendors, inventors, researchers, professors, students, and policy makers who work to maintain and improve surface transportation systems worldwide.

As a Section we promote the professional development of our members, increase public awareness of our profession, and provide opportunities for the exchange of technical and policy information. Our Section also provides support to our local UT Austin Student Chapter in the form of scholarships, mentoring, preparation for Traffic Bowl competitions, and financial support to attend TexITE and ITE meetings. In addition, we serve as a conduit to provide information regarding the benefits of becoming an ITE member. Affiliation with a Section or Chapter affords individuals an opportunity for local involvement with their peers and to explore the benefits of becoming a member of the Institute and TexITE.

Elected Leadership

The CAS-ITE Executive Board is comprised of five elected members. Results are announced at the Year-End banquet, which is typically held in December:

- President
- Vice President/President Elect
- Secretary-Treasurer
- Section Representative (2-year term)
- Past President

2019 CAS-ITE Board (elected 12/7/2018)	2020 CAS-ITE Board(elected 12/13/2018)
 <p>President James Schwerdtfeger, P.E. RPS Infrastructure, Inc</p>	 <p>President Cody Stone, P.E. Alliance Transportation Group, Inc</p>
 <p>Vice-President/President Elect Cody Stone, P.E. Alliance Transportation Group, Inc</p>	 <p>Vice-President/President Elect Adam Kaliszewski, P.E. Texas Department of Transportation (TxDOT)</p>
 <p>Secretary-Treasurer Adam Kaliszewski, P.E. Texas Department of Transportation (TxDOT)</p>	 <p>Secretary-Treasurer Anamaria Torres, P.E. Stantec</p>
 <p>Section Representative Vivek Deshpande, P.E., PTOE Kimley Horn and Associates, Inc.</p>	 <p>Section Representative Vivek Deshpande, P.E., PTOE Kimley Horn and Associates, Inc.</p>
 <p>Past-President Tom Gerrity, P.E., PTOE Trafficware Group, Inc</p>	 <p>Past-President James Schwerdtfeger, P.E. RPS Infrastructure, Inc</p>

Past Capital Area Section Presidents

1998 - Ginger Daniels
 1999 - Brian VanDeWalle
 2000 - Steve Venglar
 2001 - Rafael Cruz
 2002 - David Carey
 2003 - Michael Heath
 2004 - Roy Mynier
 2005 - Sharon Barta
 2006 - James Kratz
 2007 - Rene Garza
 2008 - Doug Skowronek

2009 - Gordon Derr
 2010 - Alex Reyna
 2011 - Alan Hughes
 2012 - Anna Martin
 2013 - Eric Bollich
 2014 - Vivek Deshpande
 2015 - Chad Wood
 2016 - Rob Belarmino
 2017 - Valerie Kaiser
 2018 - Tom Gerrity
 2019 - James Schwerdtfeger

Evaluation of 2019 Goals

Below is a list of the goals identified in last year's Annual Section Report and our evaluation of our performance of those goals.

- Increase young member participation.
 - Our young members increased from 21 to 39 in 2019, an 86% increase! We also had improved young member turnout at meetings.
- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.
 - We completed two (2) Traffic Bowl Scrimmage before the TexITE meeting and Annual Meeting.
 - We communicated with the student liaison to have good student attendance at community service activities and social events.
- Maintain CAS-ITE scholarship program with at least \$2,000 in annual distributions.
 - We distributed \$1,750 in scholarship money in 2019 to complete last year's awards, helped students attend TexITE events, and then began distribution of the 2019 awards. We did not reach the number of applications to reach the distribution goal, but we will work to increase distributions and number of applications for next year.
- File Taxes and maintain 501(c)3 Status.
 - Completed 2019 taxes.
- Identify continuing education opportunities that support the interests of all members.
 - We hosted a professional ethics presentation from the Texas Board of Professional Engineers (TBPE).
- Establish additional committees to spur involvement and develop future leaders.
 - We established five (5) new committees with involvement from fourteen (14) individuals. We met monthly to discuss committee involvement and progress. It was very successful in spurring involvement and developing future ITE leaders.
- Identify and develop future leaders within the organization.
 - We encouraged members to run for officer positions and had two members run for Secretary-Treasurer.
- Create social activities that enhance professional connections among the membership.
 - The Section teamed with Women's Transportation Seminar (WTS) for a joint social event in May 2019, where we completed a bike tour of Austin, Texas.
 - We continued our involvement in Keep Austin Beautiful with our adopted roadway.
- Support ITE and TexITE for the 2019 Annual Meeting in Austin.
 - Many CAS-ITE members were members of the Local Arrangements Committee. We helped ITE plan for the event and introduced them to the city. The UT-Austin student chapter was involved in the student roundtable event as well.

Goals for 2020

Our Section will continue to meet the goals in our charter as well as the following:

- Increase young and student member participation.
- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.
 - Have at least one (1) Traffic Bowl Scrimmage.
 - Continue to use our Student Liaison to identify activities that the Student Chapter has an interest in attending.
- Maintain CAS-ITE scholarship program with at least \$2,000 in annual distributions.
 - Improve number of student applicants for scholarship program.
- File Taxes and maintain 501(c)3 Status.
- Identify continuing education opportunities that support the interests of all members.
- Establish additional committees to spur involvement and develop future leaders.
- Identify and develop future leaders within the organization.
- Create social activities that enhance professional connections among the membership.
- Support TexITE for their 2020 bi-annual meetings.

Membership

The Capital Area Section of the Institute of Transportation Engineers provided the following membership grades in 2019:

- **Section Members** - Any TexITE (ITE District 9) Member or Affiliate who resides or works within the area designated for the Section, and who is in good standing with TexITE, shall be eligible to become a Section Member and shall become a Section Member upon payment of Section dues. Any member of the Institute of Transportation Engineers (ITE) may become a member of the Section, without residing or working in the Section area, upon approval of the Section members.
- **Section Affiliates** - This membership grade was removed in 2019.

Our Section also welcomes both Student Members who are enrolled in a recognized transportation related program at an engineering or planning school and resides within the designated boundaries of the Section.

The Capital Area Section currently has 208 International Members as listed by the ITE website (www.ite.org). **Table 1** provides a breakdown of the membership grade of these International Members.

Table 1 - Membership Grade of Capital Area Section International Members

Membership Grade	2017	2018	2019
International ITE	120	117	170
Section Affiliate	3	1	0
Student	35	37	24
Fellow	8	13	14
Total Members	166	168	208

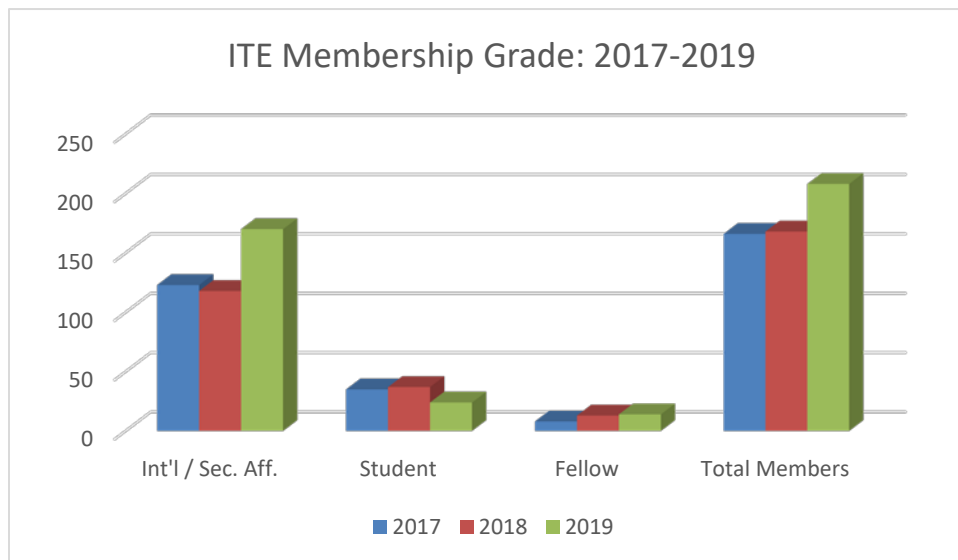


Figure 1 – 2017-2019 Membership Grade Comparison

Section Activities

Ethics Meeting – February 1, 2019

As we have done historically, our first meeting was an ethics seminar provided by the Texas Board of Professional Engineers which allows for our members to meet their Professional Development Hour (PDH) requirement in ethics to maintain their Texas licensure. This seminar was led by David Howell, P.E., the Deputy Executive Director of the Texas Board of Professional Engineers. This meeting was attended by 35 members.



Keep Austin Beautiful Street Cleanup – March 9, 2019

The Keep Austin Beautiful (KAB) Adopt-a-Street Cleanup was held as part of the Section’s community service efforts. This event was well-attended with 13 members, including both professionals and students, helping to clean up 45th Street from Burnet road to Guadalupe. After the cleanup, the group enjoyed a social hour at Hopdoddy Burger Bar.



Traffic Bowl Scrimmage – April 5 and July 12, 2019

ITE professionals took on student members from the UT-Austin student chapter in a rousing game of ITE Traffic Bowl. This annual event brings everyone together in order to help the student chapter prepare for the ITE Texas District Traffic Bowl where they took on rival teams from other Texas universities. This effort was fruitful, as the UT-Austin Traffic Bowl team won the

International Meeting Traffic Bowl. An additional scrimmage was held in July ahead of the Traffic Bowl Grand Championship held at the ITE Annual Meeting. After a nailbiter of a semi-final round, the UT-Austin ITE student chapter team gave a dominant performance in the final round to take home the grand prize! A huge congratulations to team members William Alexander, Christine Cheng, and Krishna Murthy Gurumurthy on defending “home turf” and bringing the trophy back to the Texas District.

TexITE Spring Meeting – April 15 to 17, 2019

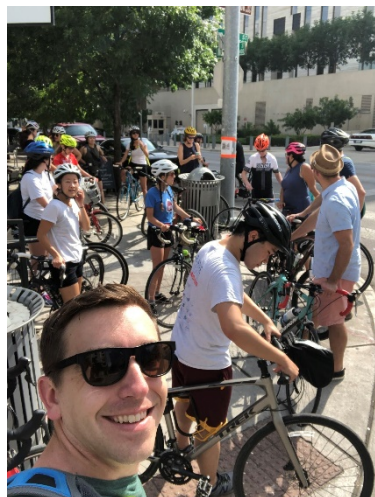
Approximately 300 attendees from across the state converged upon San Antonio for this year’s Spring Texas District Meeting. The conference featured numerous valuable workshops and presentations covering topics ranging from innovative intersections and new traffic signal technologies, to big data and connected / autonomous vehicles. CAS-ITE highlights included the UT-Austin student ITE chapter



winning the TexITE traffic bowl competition, as well as CAS-ITE member and former UT student, Adam Nodjomian, winning the TexITE Student Member of the Year award for 2018.

Capital Metro Meeting – April 26, 2019

Our April meeting featured Jacob Calhoun, Long Range Transportation Planner from Capital Metro, who gave a great presentation on Project Connect. Project Connect is Capital Metro’s long-term vision plan for Austin’s public transportation network, and includes dedicated transit pathways and transit priority treatments along several major corridors throughout the city. This meeting was attended by 25 members.



CAS-ITE / WTS-HOT Bike ‘N Brunch – June 1, 2019

At this event, professionals from both CAS-ITE and Women’s Transportation Seminar – Heart of Texas Chapter wrapped up a successful May bike month in Austin with a joint bike ride through downtown and central-east Austin. More than 30 total attendees took advantage of this opportunity to network across organizations, enjoy a leisurely ride through town, and share a tasty brunch at Polvo’s. The bike ride afforded the participants the opportunity to discover the kinds of bicycle facilities Austin has to offer. CAS-ITE looks forward to collaborating with WTS-HOT for many events in the future!

CAS-ITE / STITE Joint Meeting – June 28, 2019

As is tradition, the Capital Area and South Texas Sections held a joint meeting in San Marcos, and this year’s edition proved to be as popular as ever, with over 80 attendees present. The meeting featured presentations from John Nevares and Jorge Ramos from TxDOT Austin and San Antonio Districts, respectively, who spoke about the current and planned ITS projects happening in their districts.



ITE Annual Meeting – July 21 to 24, 2019

Austin had the honor of hosting this year’s ITE Annual Meeting, with over 1,500 transportation professionals in attendance to network and exchange ideas related to the meeting’s theme of Transportation Transformed. Some of the CAS-ITE highlights included the UT-Austin ITE student chapter winning the Traffic Bowl Championship, and the IH 35 at 51st Street roundabout here in Austin being named the inaugural TexITE Norman Hogue Roundabout of the Year.



Micromobility and Microbrews Social Event – August 29, 2019

Over 30 CAS-ITE members got a unique, inside look at the JUMP operations and maintenance facility that helps keep Uber’s hundreds of scooters and bikes on the streets of Austin. David Forbes, general manager of JUMP’s Austin operations, led groups through the warehouse, allowing attendees to see first-hand how their fleet is stored, maintained, and deployed day-in

and day-out. The tour was followed by a demonstration of their fleet monitoring system and a Q&A session. After the tour, attendees headed to Hi Sign Brewing for some beers and networking.

Scholarship Fundraiser at Urban Axes – September 27, 2019

CAS-ITE traded golf clubs for axes at our annual fundraising event this year, which proved to be one our biggest in recent memory! Thanks to our scholarship sponsors and event attendees, we were able to raise well over \$2,000 in scholarship money for students interested in transportation and their attendance at upcoming ITE events and conferences.





TxDOT Meeting – October 25, 2019

At this well-attended event, Joe Hunt, Director of the Traffic Management Section at TxDOT, gave an informational presentation on the DOT’s Cooperative Automated Transportation (CAT) Plans. Through these planning efforts, TxDOT is preparing for the safe integration of connected and autonomous vehicle technologies into the state’s multi-modal transportation system.

Keep Austin Beautiful Street Cleanup – November 16, 2019

Our first street cleanup was so nice, we decided to do it twice! CAS-ITE members and family took to the streets for a second time to pick up trash along 45th Street between Burnet and Guadalupe. After the cleanup, the group enjoyed a social hour at Hopdoddy Burger Bar.



End of the Year Banquet – December 13, 2019

Over 45 CAS-ITE members came out to enjoy our end of the year banquet at Stiles Switch BBQ. We gathered to announce scholarship winners and CAS-ITE officer election results, while enjoying some of Austin’s best BBQ. Anamaria Torres was elected Secretary-Treasurer, while Adam Kaliszewski was elected Vice President/President-Elect. In addition, UT-Austin students Matthew Dean, Ekin Ugurel, and Erick Hernandez won 1st, 2nd, and 3rd place, respectively, for the scholarship awards. The scholarship award includes attendance of ITE conferences with travel stipends. 2019 CAS-ITE President, James Schwerdtfeger was also awarded a plaque for his service. Congratulations to all the winners!

Section Committees

The 2019 Capital Area Section implemented new committees to increase leadership and involvement with members. We established five (5) new committees, in addition to the previously established Scholarship and Nominating Committees. The list of committees and members of each committee include:

- Scholarship Committee – Sam Higgins, Cody Stone, and Ben Wallach
- Social Committee – Will Lisska, Adam Nodjomian, and Jake Gutekunst
- Sponsorship and Membership Committee – Jake Gutekunst and Cody Stone
- Newsletter Committee – Cody Stone, Gregory Go, Garrett Scott
- Website Committee – Adam Kaliszewski, Gregory Go, and Amit Kumar Singh
- Fundraiser Committee – James Schwerdtfeger
- Nominating Committee – Brian Van De Walle and James Kratz

With the implementation of the various committees, monthly meetings were held to assign tasks, upcoming events, and ideas.

Some of the highlights of the committee accomplishments include:

- Completion of an Urban Axes scholarship fundraiser event, which raised over \$2,000.
- Awarding of scholarships to three UT-Austin students. The top prize was a travel stipend and attendance to the upcoming 2020 ITE annual event in New Orleans, awarded to Mathew Dean. The second and third place awards supplied a travel stipend and attendance to 2020 TexITE events. The awards went to Ekin Ugurel and Erick Hernandez, respectively. The awards from the previous year's scholarship, attendance at the ITE annual event, were carried out.
- A very successful bike-n-brunch social event set up by Will Lisska and partnering with the local WTS chapter.
- Completion of two Newsletters, including the mid-year and end-of-year versions.

Student Chapter

CAS-ITE has engaged with and provided financial support to the University of Texas Student Chapter throughout the year. The Section and students participated in a Traffic Bowl Scrimmage and two Keep Austin Beautiful cleanups.

For the March 1, 2018 – March 1, 2019 term, the University of Texas-Austin ITE-ITS Student Chapter Officers are listed below:

William Alexander – President
Rahul Patel– VP of Operations
Yorguo El Hachem– VP of Publicity
Michael Moore – VP of Membership and Outreach
Priyadarshan Patil – Secretary
Amy Fong – Treasurer
Venktesh Pandey - Traffic Bowl Coordinator



For the March 1, 2019 – March 1, 2020 term, the University of Texas-Austin ITE-ITS Student Chapter Officers are listed below:

William Alexander – President
Rahul Patel– VP of Operations
Yorguo El Hachem– VP of Publicity
Michael Moore – VP of Membership and Outreach
Priyadarshan Patil – Secretary
Amy Fong – Treasurer
Venkatesh Pandey - Traffic Bowl Coordinator

Awards/Honors

CAS-ITE presented service award plaques, certificates, and scholarship awards to the following members:

James Schwerdtfeger, PE for providing three (3) years of service on the Capital Area Section Board.

Matthew Dean was awarded \$750 as a 2019 CAS-ITE Scholarship Award Winner and attendance at the 2020 ITE Annual Meeting in New Orleans, Louisiana.

Ekin Ugurel was awarded \$500 as a 2019 CAS-ITE Scholarship Award Winner and attendance at a 2020 TexITE conference.

Erick Hernandez was awarded \$400 as a 2019 CAS-ITE Scholarship Award Winner and attendance at a 2020 TexITE conference.

Finance and Budget

The end of year CAS-ITE BBVA Compass Bank account balance was \$7,778.34. The 2019 fiscal year began with a balance of \$6,029.55. The Section has retained earnings to carry into the next fiscal year thanks to our continued focus on providing more value for our sponsors and a successful scholarship fundraiser. Our Section continues to have engaging technical meetings and fun social events. **Table 2** summarizes 2019 income and expenses.



Table 2 - 2019 Budget Summary

Total 2018 Balance Forward	6029.55
Income	
Section Dues Disbursements (ITE Int'l) and Award	1206.50
Corporate Sponsorships	550.00
Scholarship Fundraiser	4931.72
Year-End Banquet	1164.03
Other (Social Events)	378.84
Total Income	8231.09
Expenses	
Scholarship Fundraiser	2388.66
Year End Banquet	1644.64
Other Events (including Student Support)	699.00
Scholarships	1750.00
Total Expenses	6482.30
Balance Forward Year End 2019	7778.34

Summary

The Capital Area Section of ITE had a successful year in 2019. Our Member participation remains high and we increased both our young member involvement and overall involvement. We have begun preparations and are looking forward to exciting activities throughout 2020.

Going into 2020, we have 12 corporate sponsors. This commitment from our corporate sponsors has allowed us to maintain our scholarship program and expand our financial support of the UT-Austin Student Chapter's endeavors, such as participating in the Traffic Bowl at the ITE Annual Meeting and annual scholarships. Our corporate support also provides the incoming Section leadership a strong level of retained earnings from 2019. In 2019, we began restructuring sponsorship to improve our efficiency and value to corporate sponsors in the following years. 2020 will establish a one-time sponsorship time period with different levels for simplicity.

The goals in 2020 are similar to those of years past – increasing member participation while sustaining financial health for the benefit of our members and UT-Austin Student Chapter. It is our priority to build on the successes of 2019 that will attract new active members, as well as, continue to improve participation from our existing members. We anticipate an exciting 2020 full of thoughtful technical meetings, fun social events that allow our members to make meaningful professional connections, and continued support of our member goals and those of our local students.

APPENDICES

APPENDIX A: DISTRICT AND SECTION BY-LAWS AND CHARTER

Capital Area Section Charter and By-Laws can be found through the following links:

- <http://texitecapitalarea.weebly.com/uploads/2/6/2/8/26282503/capital-area-charter-june-2002.pdf>
- http://texitecapitalarea.weebly.com/uploads/2/6/2/8/26282503/capital_area_by-laws_2006.pdf

Texas District (District 9) Charter and By-Laws can be found through the following links:

- http://www.texite.org/wp-content/uploads/2013/07/Charter_August_2001.pdf
- http://www.texite.org/wp-content/uploads/2013/07/Bylaws_June_2007.pdf

APPENDIX B: 2019 SECTION ANNUAL REPORT FORM



Institute of Transportation Engineers

SECTION ANNUAL REPORT FORM

for the period 1/1/2019 to 12/31/2019 (mm/dd/yyyy)

for the Capital Area Section

Officers:

ITE Headquarters will contact you with a “New Officers Sheet” for your completion directly following

your district’s elections.

Membership:

Number of Section Affiliates: 208 Members

Section Annual Dues Rate: N/A, OneITE assigns dues

Section Affiliates [List Each Type]:

170 International Members

24 Student Members

14 Fellows

Financial:

For U.S. entities, does your district have a Federal Employer Identification Number? Yes No

If yes, what is the number? 74-2864993

If no, do you have a group tax exemption? (If yes, please send a copy to ITE Headquarters, Peter Frentz, pfrentz@ite.org)

Yes No

Balance of Funds on hand at the Beginning of the Reporting Period: \$6029.55.

I. Income for the Reporting Period:

District Dues	\$ <u>1,206.50</u>
Income from Meetings	\$ <u>1,164.03</u>
Investment Income	\$ <u> </u>
Advertising Income (Corporate Sponsorships)	\$ <u>550.00</u>
Contributions	\$ <u>378.84</u>
Fundraiser	\$ <u>4,931.72</u>
Total Income:	\$ <u>8,231.09</u>

II. Expenditures for the Reporting Period:

a. Newsletter Production and Distribution	\$ <u> </u>
b. Travel	\$ <u> </u>
c. Meetings	\$ <u>1,644.64</u>
d. Special Projects	\$ <u> </u>
e. Awards	\$ <u> </u>
f. Honorariums	\$ <u> </u>

Other Expenditures:

Scholarship	\$ <u>1,750.00</u>
Fundraiser	\$ <u>2,388.66</u>
Other (student support)	\$ <u>699.00</u>
Total Expenditures:	\$ <u>6,482.30</u>

Do you reimburse committee chairs for travel and expenses?

Yes No Reimbursements are only for items purchased on behalf of the Section

Capital Area Section 2019 Annual Report

If yes, which committees? Please list below.

Was there a change in the District Bylaws during this reporting period? (If yes, please send a copy of the new bylaws to ITE Headquarters, Courtney Day, cday@ite.org)

Yes No

Technical Activities: (during this reporting period)

List Projects underway by title and, if available, provide expected date of completion.

None

List Projects by title which were completed during this reporting period and, if available, attach a copy of the report:

Keep Austin Beautiful Adopt a Street Program

2019 Annual Scholarship Fundraiser at Urban Axes

Refer to the 2019 Annual Report for more information

Legislative and Advocacy Activities: (during this reporting period)

No Legislative or advocacy activities

Student Member Activities: (during this reporting period)

Traffic Bowl Scrimmage, Happy Hour, Scholarship Activities

Refer to Student Chapter Section of Annual Report

Capital Area Section 2019 Annual Report

Send Annual Report to:

Courtney L Day, Membership Associate–Chapter Services

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20006 USA

Phone: +1 202-785-0060, ext. 140

Fax: +1 202-785-0609

E-mail: cday@ite.org