



**Capital Area Section - Texas (District 9)
Institute of Transportation Engineers**



<http://texitecapitalarea.weebly.com/>

A Message from CAS-ITE's 2017 President

I am proud of the Capital Area Section's 2017 achievements. This year, our Section increased participation in our outreach events, such as our Adopt-a-Street program with Keep Austin Beautiful, our Traffic Bowl Scrimmage with the UT Student Chapter, and our annual scholarship fundraiser. We exceeded our fundraising goals not only at the scholarship fundraiser but for our general annual sponsorship. Our meetings continue to be well attended and feature engaging speakers from across our industry. I am also pleased that the Capital Area Section was able to exceed ITE's schedule expectations and file taxes as well and organize as a State of Texas Nonprofit and a Federally recognized 501(c)3 organization.



The great sage Wayne Gretzky once said, "You'll always miss 100 percent of the shots you don't take," and I am so very thankful to each and every one of you who has shown up to take a shot on behalf of our Section. This includes bringing a colleague to a meeting, take on a volunteer role at TexITE San Marcos, writing an article for our newsletter, or making a fundraising ask of your leadership team on behalf of our Section. Your participation is what makes our organization thrive. I would also like to thank Tom Gerrity, James Schwerdtfeger, Alex Reyna, and Rob Belarmino for helping to keep the Section running, particularly with respect to the Joint Meeting and supporting the LAC while I was on maternity leave.

This year, on top of our regularly scheduled meetings, our Section co-hosted the annual Joint Meeting with the South Texas Section, hosted two Traffic Bowl scrimmages in support of the UT Student Chapter, provided over 65 hours of volunteer time for clean-up events, and had its most successful fundraiser since the 2014 Skeet Shoot – both in terms of participation and sponsorships. I am excited to see where the next generation of leadership takes our organization.

With both the Western District-TexITE Joint Meeting in Keystone and the 2019 Annual Meeting in Austin rapidly approaching, now is an exciting time to be a part of ITE, TexITE and the Capital Area Section. We're going to have a busy two years and I offer my sincerest thanks for the support of our local professionals and well as our corporate sponsors not only for the help they have provided for 2017 but for the great shots I know they'll attempt in the coming months.

Best Regards,

A handwritten signature in black ink, appearing to read "Valerie Kaiser".

Valerie Kaiser, P.E., PTOE – 2017 CAS-ITE President

Executive Summary

CAS-ITE had an active and successful year in 2017. Our Section sustained membership participation by continuing to provide great technical meetings and engaging social activities. We have also increased our engagement with our local Student Chapter through social events, engaging a liaison to directly communicate to the Student Chapter, supporting participation in the Traffic Bowl, and scholarship awards.

Membership

The Capital Area Section currently has the following statistical membership grades as of December 31, 2017:

- 120 International ITE Members
- 35 Student Members
- 8 Fellow Members
- 3 Section Affiliates

This year, upon recommendation from the International Board, the Capital Area Section agreed to participate in a universal dues structure for the Texas District (TexITE). After review of all Section Dues for the Texas District, it was agreed that a flat dues rate of \$15 would apply to all members wishing to be International Members with the exception of students, whose membership remains free. For Section Affiliates, our dues remain unchanged from the previous calendar year. CAS-ITE has the following dues structure:

- Active Professional Members - \$15
- Retired Professional Members - \$15
- Students, Life & Honorary Members - \$0

Section Activities

- Our Section held four (4) Section meetings and one (1) joint meeting with the South Texas Section covering a variety of topics.
- CAS-ITE hosted two (2) Traffic Bowl Scrimmages in support of the UT Student Chapter Traffic Bowl Team. These were held in April and July.
- The Section held a TopGolf Tournament Scholarship Fundraiser, which was made possible by 13 corporate sponsorships, generating \$2,470 in additional revenue and allowing CAS-ITE to distribute \$1,000 in scholarship awards.
- The Section continued the Keep Austin Beautiful Adopt-a-Street program and held two (2) clean-ups with increasing attendance at each one. The Section will continue this activity in 2018.
- Overall, Section meetings and social events had a total of 259 attendees over the course of the year.

Section Committees

- The Section's Communications Committee, led by 2016 President Rob Belarmino, was responsible for the development of our semi-annual newsletter. The newsletter includes articles about Section meetings, including local member and Student Chapter participation at District, and International events. It also features members that are "on the move" and provides insight into some of our area's key local projects.
- The Scholarship Committee, chaired by Cody Stone with Jamie Byers, Derek Mueller, and Jake Gutekunst, revised our scholarship application, collected and reviewed completed scholarship applications, and selected our 2017 scholarship winner.
- The Nominating Committee (Brian Van De Walle and James Kratz) identified candidates, collected candidate information, coordinated with TexITE to setup the online election, and counted the on-site ballots for our annual elections.

Section Student Chapter

- CAS-ITE and the UT Student Chapter hosted two (2) Traffic Bowl Scrimmages at Varsity Pizza to provide support for the students' quest to become International Collegiate Traffic Bowl Champions.
- The majority of the attendees of the Keep Austin Beautiful Adopt-a-Street Cleanup are members of the UT Student Chapter. This event remains a positive way to engage with the students while allow all of us to give back to our local community.

Awards/Honors

CAS-ITE presented service award plaques and certificates to the following members:

- Alex Reyna – for providing two (2) years of service as Section Representative
- Valerie Kaiser - for providing three (3) years of service on the CAS-ITE Board (2014-2016)
- CAS-ITE awarded \$1,000 in student scholarships in 2017.
 - One (1) \$1,000 Student Scholarship to the CAS-ITE Scholarship Winner: Krishna Gurumurthy

Finance and Budget

- The CAS-ITE balance forward from 2016 to carry into 2017 was \$1,734.63.
- Retained earnings from 2017 into 2018 is \$5873.53.
- 2017 total revenue was \$9,880 including \$2,450 from our corporate sponsors, \$990 in revenue from special meetings, \$1,240 in Section Dues, and nearly \$5,000 in gross revenue from our scholarship fundraiser.
- 2017 total expenses of \$5,740 included support of our UT Student Chapter (including scholarships) in excess of \$2,100 and fundraising costs of \$2,480.

Introduction

The Capital Area Section of the Institute of Transportation Engineers (CAS-ITE) was founded as a chapter of the Texas District of ITE (also known as District 9 of ITE or TexITE) in 1998, and granted a Section Charter on August 1, 2002. CAS-ITE is one of six (6) Sections within the TexITE representing major urban areas in Texas.



CAS-ITE serves transportation professionals within the Austin area, which includes Travis, Williamson, and Hays Counties. Our members are traffic and transportation engineers, transportation planners, designers, consultants, signal technicians, contractors, vendors, inventors, researchers, professors, students, and policy makers who work to maintain and improve surface transportation systems worldwide.

As a Section we promote the professional development of our members, increase public awareness of our profession, and provide opportunities for the exchange of technical and policy information. Our Section also provides support to our local UT Austin Student Chapter in the form of scholarships, mentoring, preparation for Traffic Bowl competitions, and financial support to attend TexITE and ITE meetings. In addition, we serve as a conduit to provide information regarding the benefits of becoming an ITE member. Affiliation with a Section or Chapter affords individuals an opportunity for local involvement with their peers and to explore the benefits of becoming a member of the Institute and TexITE.

Elected Leadership

The CAS-ITE Executive Board is comprised of five elected members. Results are announced at the Year-End banquet, which is typically held in December:

- President
- Vice President/President Elect
- Secretary-Treasurer
- Section Representative (2 year term)
- Past President

2017 CAS-ITE Board	2018 CAS-ITE Board (elected 12/01/2017)
 <p>President Valerie Kaiser, P.E., PTOE, STP RS&H, Inc.</p>	 <p>President Tom Gerrity, P.E., PTOE Trafficware Group, Inc</p>
 <p>Vice-President/President Elect Tom Gerrity, P.E., PTOE Trafficware Group, Inc</p>	 <p>Vice-President/President Elect James Schwerdtfeger, P.E. RPS Infrastructure, Inc</p>
 <p>Secretary-Treasurer James Schwerdtfeger, P.E. RPS Infrastructure, Inc</p>	 <p>Secretary-Treasurer Cody Stone, P.E. Alliance Transportation Group, Inc</p>
 <p>Section Representative Alex Reyna, P.E., PTOE Reyna, Inc.</p>	 <p>Section Representative Alex Reyna, P.E., PTOE Reyna, Inc.</p>
 <p>Past President Rob Belarmino, P.E. HNTB Corporation</p>	 <p>Past-President Valerie Kaiser, P.E., PTOE, STP RS&H, Inc.</p>

Past Capital Area Section Presidents

1998 - Ginger Daniels
 1999 - Brian VanDeWalle
 2000 - Steve Venglar
 2001 - Rafael Cruz
 2002 - David Carey
 2003 - Michael Heath
 2004 - Roy Mynier
 2005 - Sharon Barta
 2006 - James Kratz
 2007 - Rene Garza

2008 - Doug Skowronek
 2009 - Gordon Derr
 2010 - Alex Reyna
 2011 - Alan Hughes
 2012 - Anna Martin
 2013 - Eric Bollich
 2014 - Vivek Deshpande
 2015 - Chad Wood
 2016 - Rob Belarmino
 2017 - Valerie Kaiser

Evaluation of 2017 Goals

Below is a list of the goals identified in last year's Annual Section Report and our evaluation of our performance of those goals.

- Increase public sector participation particularly at the county and city levels.
 - While maintaining MailChimp directory helped, the biggest drivers in attendance is availability, topic presented, and location of the meeting.
- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.
 - Jake Gutekunst continued as the CAS Student Liaison in 2017 and is continuing in this role in 2018.
 - We had two activities with the Student Chapter.
 - Two Traffic Bowl Scrimmages on April 13 and July 21, 2017.
- Maintain CAS-ITE scholarship program at \$3,000 in annual distributions.
 - After coordination with the Student Chapter, we restructured the scholarship distributions to a \$1,000 winner at the end of 2017 and at least two (2) winners of a separate scholarship competition in 2018 to offset travel costs to the 2018 Joint Meeting with Western District in Colorado.
- Maintain the Communications Committee and semi-annual newsletter.
 - Continue June/December publication targets.
- File Taxes and Obtain 501(c)3 Status.
 - The Capital Area Section filed taxes in 2017 and received our 501(c)3 status. The Capital Area Section also registered as a not for profit corporation in the State of Texas.
 - Our 501(c)3 tax exempt status allowed us to save money on the scholarship fundraiser and banquet luncheon.
- Identify continuing education opportunities that support the interests of all members.
- Identify and develop future leaders within the organization.
- Create social activities that enhance professional connections among the membership.
 - We continued our participation the Keep Austin Beautiful Adopt-a-Street program. Our street segment is 45th Street from Burnet Road to Guadalupe Street in central Austin. We had two cleanups on March 11 October 28, 2017 with increasing professional participation as well has high participation from the UT Student Chapter.

Goals for 2018

Our Section will continue to meet the goals in our charter as well as the following:

- Increase public sector participation particularly at the county and city levels.
 - Continue efforts to improve communications and setting dates that do not conflict with other major events.
- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.

- Have at least one (1) Traffic Bowl Scrimmage before the Joint Meeting with the Western District.
- Continue to use our Student Liaison to identify activities that the Student Chapter has an interest in attending.
- Maintain CAS-ITE scholarship program at \$3,000 in annual distributions.
- File Taxes and maintain 501(c)3 Status.
 - Engage with TexITE to follow up and provide additional information/support when needed.
- Identify continuing education opportunities that support the interests of all members.
- Identify and develop future leaders within the organization.
- Create social activities that enhance professional connections among the membership.
- Support ITE and TexITE in preparation for the 2019 Annual Conference in Austin.

Membership

The Capital Area Section of the Institute of Transportation Engineers currently provides the following membership grades:

- **Section Members** - Any TexITE (ITE District 9) Member or Affiliate who resides or works within the area designated for the Section, and who is in good standing with TexITE, shall be eligible to become a Section Member and shall become a Section Member upon payment of Section dues. Any member of the Institute of Transportation Engineers (ITE) may become a member of the Section, without residing or working in the Section area, upon approval of the Section members.
- **Section Affiliates** - Any other interested individual who is not a student and who resides or works within the Section boundaries may, at the discretion of the Section, become a Section Affiliate upon payment of Section dues. CAS-ITE had three Section Affiliates in 2017.

Our Section also welcomes both Student Members who are enrolled in a recognized transportation related program at an engineering or planning school and resides within the designated boundaries of the Section.

The Capital Area Section currently has 163 International Members as listed by the ITE website (www.ite.org). Table 1 provides a breakdown of the membership grade of these International Members.

Table 1 - Membership Grade of Capital Area Section International Members

Membership Grade	2015	2016	2017
International ITE	93	83	120

Institutional Affiliate	4	0	0
Student	48	24	35
Fellow	14	13	8
Total Members	159	130	163

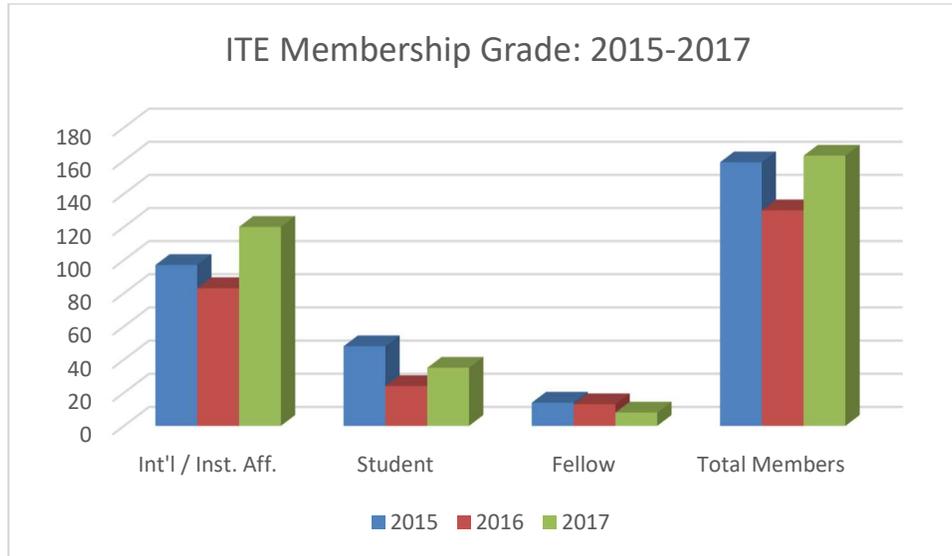


Figure 1 – 2015-2017 Membership Grade Comparison

Section Activities

Section Meetings

The Capital Area Section held regular meetings throughout the year, which included four (4) Section meetings and one (1) joint meeting with the South Texas Section (STITE). The topics covered both technical subjects and policy. As we have done historically, our first meeting was an ethics seminar provided by the Texas Board of Professional Engineers which allows for our members to meet their Professional Development Hour (PDH) requirement in ethics to maintain their Texas licensure. All of the meetings were well attended by affiliate and non-affiliate members. Table 2 shows the summary of the meetings held throughout the year:



CAS-ITE Members participate in active discussion on recent TBPE rule changes and legislative updates.

Table 2 - 2016 Section Meeting Summary

Date	Topic/Event	Speaker/s	Attendance
February 3	Professional Ethics	George Hartmann, P.E. (TBPE)	37
May 12	Capital Metro 2025 Strategic Plan	Sam Sargent (Capital Metro)	20
June 30	Transportation Policy and Activities (joint meeting with STITE)	Representative Ina Minjarez (House District 124) Commissioner Mark Jones (Hays County Precinct 2)	40 (21 CAS- ITE)
August 26	TxDOT Austin Overview	John Nevares, P.E (TxDOT)	22
October 20	CAMPO Overview	Ashby Johnson (CAMPO)	23

Our May meeting featured an overview of Capital Metro’s **Connections 2025 Strategic Plan** program by **Sam Sargent**. Sam discussed Capital Metro’s Strategic Plan which includes both route re-structuring and capital improvements. This was the first presentation from Capital Metro since the 2014 Urban Rail Bond. During this meeting, the CAS board announced two great accomplishments. First, the UT Student Chapter won the Texas District won the Traffic Bowl up in Frisco and would compete in the international competition in Toronto. Second, Alex Reyna announced that Austin was a candidate for the for the 2019 Annual Meeting and Exhibit.

One of our most popular events of the year is our annual Joint Meeting with the South Texas Section of ITE (STITE). This meeting takes place in San Marcos and features a barbecue lunch. This year, we focused on transportation policy and invited Representative Ina Minjarez of District 124 and Mark Jones of Hays County Precinct 2. Representative Minjarez gave an overview of the transportation bills passed by the legislature, including funding allocations for TxDOT. Other bills ranged from legislation to improve safety to better defining coordination between state and local agencies. Commissioner Hays described the challenges associated with a fast growing County and efforts the Commissioner’s Court and other agencies are taking to plan for future growth. He highlighted the Interstate 35 corridor as critical for County mobility and praised the active involvement of TxDOT and CAMPO to develop plans to improve the corridor. He also mentioned steps the County has taken with their transportation bond to address safety and congestion concerns on County corridors.

Our August meeting with TxDOT’s John Nevares, P.E. provided an overview of ITS in Texas and the Transportation Systems Management and Operations (TSMO) initiative. Mr. Nevares described the ITS programs that TxDOT is implementing to mitigate congestion in Central Texas. He described variable message guide signs (shown to the right) to better inform drivers, over-height detection systems, and improving communications to traffic signal infrastructure. He also discussed upcoming professional services projects for consulting companies.



Our October meeting featured Ashby Johnson of the Capital Area Metropolitan Planning Organization (CAMPO). Mr. Johnson discussed CAMPO’s upcoming projects and studies, such as the MoKan Corridor Study and upcoming meetings with local officials in the CAMPO jurisdiction for changes to the project selection process. He also discussed some the population growth projections in the Austin area, as well as a summary of the projected projects in the Austin area.

Social Activities

In addition to the regular Section Meetings, the Capital Area Section held social events throughout the year. These included outreach efforts to support the UT Student Chapter by participating in a Traffic Bowl Scrimmage, fundraising events such as our TopGolf Tournament, as well as service events. Table 3 shows the summary of the social events held by the Section.

Table 3 - Social Events Summary

Date	Topic/Event	Attendance
March 11	Keep Austin Beautiful Street Cleanup	12
April 13	Traffic Bowl Scrimmage with UT Student Members	14
July 21	Traffic Bowl Scrimmage with UT Student Members	17
September 30	TopGolf Fundraiser	36
October 28	Keep Austin Beautiful Street Cleanup	16

Our first and second social events of the year were held with the University of Texas Student Chapter. The first was a Keep Austin Beautiful (KAB) Adopt-a-Street Cleanup held on March 11 as part of the Section’s community service effort. This event was well-attended, with four members from the professionals and eight from the Student Chapter. After the cleanup, the group enjoyed some mud bugs at the Flying Saucer. We held another cleanup Adopt-a-Street Cleanup on October 28th, also well attended by the Student Chapter.



The Clean-Up Crew poses during the March CAS-ITE Clean-up

The second event was a Traffic Bowl Scrimmage where our professionals and student members challenged the 2017 Traffic Bowl Team to several rounds of traffic engineering trivia. Moderated by Jake Gutekunst, students and professionals alike enjoyed food, laughs, and the challenging fun that is a game of Traffic Bowl. The first game was won by the ITE professionals. The UT student chapter came back strong and won the second game, however, and appeared poised for victory at the Spring TexITE meeting. The event brought together the local student chapter and the CAS-ITE for a fun and engaging time to connect, and continues as a tradition each spring. The UT student team went on to win



The students and professionals square off in the July Traffic Bowl Scrimmage

at TexITE, representing the Capital Area Section and UT Austin. A second lunchtime scrimmage was held on July 21 in anticipation of the UT Traffic Bowl Team’s competition in Toronto at the Annual Meeting. This scrimmage had even better professional participation than any of the previous scrimmages in recent memory – which will guide our 2018 scheduling of the event. Unfortunately, the team was unable to bring the trophy back to Austin, however, the Capital Area Section remains ready to help the team in 2018.

The Capital Area Section resumed its Scholarship program in 2012 and started to host a major fundraising event in 2014 to support the scholarship. Previous scholarship events were a Skeet Shoot (2014), Bowling Tournament (2015) and TopGolf (2016). Based on the popularity and success at the 2016 fundraiser at TopGolf, the section held the fundraiser at TopGolf in 2017. We offered multiple levels of sponsorship so companies could create teams – and most did. The event provided three (3) hours of golf with brunch and the opportunity to compete for individual prizes. **Austin Helton, Eric Poppa, and Scott Feldman** received the top scores and took home the 1st, 2nd, and 3rd place prizes, respectively. Prizes included a gift card and Kindle Fires. Over 30 golfers showed up on a rainy November morning and raised over \$2,400 for the scholarship.

Our final event was the Year-End Banquet held at Threadgills on North Lamar on December 1, 2017. The Capital Area Section enjoyed some of Austin’s local cuisine and elected our incoming officers and honoring our past board members.

Section Committees

Capital Area Section Communications Committee

The Capital Area Section Communications Committee, chaired by Rob Belarmino, was responsible for the return of our Section newsletter back in 2015. He continued this into 2017 and released our newsletter in June 2017. The newsletter summarizes our past and upcoming meetings and social events, and provides a services directory featuring our sponsors. Refer to Appendix A for copies of the newsletter for 2017.

In addition to our newsletter, the website (<http://texitecapitalarea.weebly.com/>) is one of our primary ways of reaching out to existing and potential members; it is regularly updated by the Secretary-Treasurer with the latest Section information including officers, membership forms, Section meeting attendance records for PDHs, and upcoming meetings/events.

The Communications Committee has continued its regular use of the MailChimp email marketing service provider, managed by the Secretary-Treasurer, to send out Section information and notices of upcoming meetings and events.

Capital Area Section Scholarship Committee

The 2017 Capital Area Section Scholarship Committee was chaired by Cody Stone and Derek Mueller. The Scholarship Application was announced via e-blast and posted to the website. Jake Gutekunst worked closely with the UT Student Chapter to advertise the scholarship, which was due in early November.

With the support of the Fundraising Committee's TopGolf Tournament Scholarship Fundraiser, which received the strong support of our corporate sponsors with 13 firms acting as sponsors of this event, the Section will be able to award \$3,500 in scholarship funds. The Scholarship Committee received six (6) applications and awarded a \$1000 scholarship to the winner. It was determined that remaining scholarship funds would be redirected in 2018 to a new scholarship that will provide support for student attendance of the Joint District Meeting in Keystone, Colorado. Details about the Scholarship Award winners are in the Awards section of this report.

Capital Area Section Nominations/Elections Committee

The 2017 Capital Area Section Nominations/Elections Committee was chaired by James Kratz and Brian VanDeWalle. The CAS-ITE Executive Board elections are held in December of each year with the results announced at the Annual Year-End Banquet. The Section Officers began solicitation for the 2017 Section Officer Election at the August meeting and via e-blasts to our members for the positions of Secretary-Treasurer and Section Representative. Cody Stone and James Schwerdtfeger ran unopposed for Secretary-Treasurer and Vice President, respectively. The Election Committee received the two nominations for the Section Representative position, Alex Reyna and Sam Higgins.



The Nominations/Elections Committee administered the election online with the assistance of Gary Thomas, TexITE Webmaster, and collected paper ballots during the Year-End Banquet on December 1st. James Kratz tallied the results and announced that Alex Reyna was re-elected Section Representative. James Kratz then administered the oath of office for the 2018 Officers and Members.

Election Results are announced at the Year -End Banquet

Student Chapter

CAS-ITE has engaged with and provided financial support to the University of Texas Student Chapter throughout the year. The Section and students participated in two Traffic Bowl Scrimmages and two Keep Austin Beautiful cleanups.

For the March 1, 2017 – March 1, 2018 term, the University of Texas ITE-ITS Student Chapter Officers are listed below:

Adam Nodjomian – ITE President
 Rydell Walthall – ITS President
 William Alexander - VP of Operations
 Michael Dunn - VP of Publicity
 Cesar Yahia – VP of Membership
 Sirjith Balakrishnan – Secretary
 Yorguo El Hachem – Treasurer

For the March 1, 2016 – March 1, 2017 term, the University of Texas Student Chapter Officers are listed below:

Krishna Murthy Gurumurthy - President
 Stefanos Politis - VP of Operations
 Qichun Dai - VP of Recruitment
 Scott Kilgore - Secretary
 Pragnu Vinayak – Treasurer

Awards/Honors

CASITE presented service award plaques, certificates and scholarship awards to the following members:

Alex Reyna, PE for providing 2 years of service on the Capital Area Section Board as Section Representative.

Valerie Kaiser, PE for providing 3 years of service on the Capital Area Section Board.

Krishna Murthy Gurumurthy was awarded \$1,000 as the 2017 CAS-ITE Scholarship Award Winner. He is a second year Master’s student and graduate research assistant for Dr. Kara Kockelman at the University of Texas at Austin. After completing his masters, he intends to pursue my doctoral studies. His research is focused in the area of travel demand forecasting and modeling, specifically dynamic ride-sharing and recently disseminated a nationwide survey regarding this topic. He uses his programming skills to supplement his engineering analysis, proficient in MATLAB and Java.

Krishna is the Past-President of the ITE chapter at UT Austin and participated in the previous Intercollegiate Traffic Bowl. He is a frequent attendee of Capital Area Section functions, including the Adopt-a-Street Clean-Ups. Currently, he the Corporate Outreach Coordinator for the Women’s Transportation Seminars’ student chapter and aim to encourage next-generation women in transportation.

Finance and Budget

The current CAS-ITE BBVA Compass Bank account balance is \$5,873.53. The 2017 fiscal year began with a balance of \$1,734.63. The Section has maintained strong retained earnings to carry into the next fiscal year thanks to our continued focus on providing more value for our sponsors and a successful scholarship fundraiser. Our Section continues to have engaging technical meetings and fun social events. We also provide our semi-annual newsletter which includes a professional services and vendor directory that advertises all of our corporate sponsors.

Table 4 - 2017 Budget Summary

Total 2017 Balance Forward	1734.63
Income	
Section Dues Disbursements (ITE Int'l)	1201.13
Section Dues CAS-ITE	45.00
Annual Sponsorships	2450.00
Scholarship Fundraiser	4952.74
Year-End Banquet	955.00
Total Income	9878.87
Expenses	
Scholarship Fundraiser	2481.67
Year End Banquet	896.80
UT- Student Events/Support	578.50
Scholarships	1000.00
Total Expenses	5739.97
Balance Forward Year End 2016	6873.53

Summary

The Capital Area Section of ITE had a successful year in 2017. Our Member participation remains high and our Section is looking forward to assisting with the joint TexITE and Western District Meeting this summer in Keystone, Colorado. We will also begin preparations for the International meeting held in Austin in 2019.

Going into 2018, we have 19 corporate sponsors. This commitment from our corporate sponsors has allowed us to maintain our scholarship program and expand our financial support of the UT Student Chapter's endeavors, such as participating in Traffic Bowl at the ITE Annual Meeting and annual scholarship. Our corporate support also provides the incoming Section leadership a strong level of retained earnings from 2017.

The goals in 2018 are similar to those of years past – increasing member participation and sustaining financial health for the benefit of our members and UT Student Chapter. One major accomplishment for 2017 was filing taxes and obtaining 501(c)3 status. The Section sees 501(c)3 status critical to sponsor support as corporations prefer to categorize their financial support of the Section as charitable contributions. It is our priority to build on successes in 2017 that will attract new, participating members as well as engage existing members. We anticipate an exciting 2018 full of thoughtful technical meetings, fun social events that allow our members to make meaningful professional connections, and continued support of our member's goals and those of our local students.

Capital Area Section 2017 Annual Report

APPENDICES

APPENDIX A: CAS-ITE SEMI ANNUAL NEWSLETTER, VOL15, ISSUE 1

- <https://texitecapitalarea.weebly.com/documents.html>

APPENDIX B: DISTRICT AND SECTION BY-LAWS AND CHARTER

Capital Area Section Charter and By-Laws can be found through the following links:

- <http://texitecapitalarea.weebly.com/uploads/2/6/2/8/26282503/capital-area-charter-june-2002.pdf>
- http://texitecapitalarea.weebly.com/uploads/2/6/2/8/26282503/capital_area_by-laws_2006.pdf

Texas District (District 9) Charter and By-Laws can be found through the following links:

- http://www.texite.org/wp-content/uploads/2013/07/Charter_August_2001.pdf
- http://www.texite.org/wp-content/uploads/2013/07/Bylaws_June_2007.pdf

APPENDIX C: 2017 SECTION ANNUAL REPORT FORM



Institute of Transportation Engineers

SECTION ANNUAL REPORT FORM

for the period 1/1/2017 to 12/31/2017 (mm/dd/yyyy)

for the Capital Area Section

Officers:

ITE Headquarters will contact you with a "New Officers Sheet" for your completion directly following your district's elections.

Membership:

Number of Section Affiliates 3 Section Affiliates, 163 Members

Section Annual Dues Rate \$ 15.00 Professionals, \$15.00 for Retired, \$0 for Students, Life & Honorary Members

Section Affiliates [List Each Type]:

- 3 Section Affiliates
- 120 International Members
- 35 Student Members
- 8 Fellows
- _____
- _____
- _____
- _____

Financial:

For U.S. entities, does your district have a Federal Employer Identification Number?

Yes [] No

If yes, what is the number? 74-2864993

If no, do you have a group tax exemption? (If yes, please send a copy to ITE Headquarters, Peter Frentz, pfrentz@ite.org)

Yes [] No

Balance of Funds on hand at the Beginning of the Reporting Period: \$ 1734.63.

I. Income for the Reporting Period:	
District Dues	\$ <u>1246.13</u>
Income from Meetings	\$ <u>955.00</u>
Investment Income	\$ _____
Advertising Income	\$ <u>2400</u>
Contributions	\$ _____
Other Principal Sources of Income	
<u>Fundraiser</u>	\$ <u>4952.74</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Income:	\$ <u>9878.87</u>

II. Expenditures for the Reporting Period:	
a. Newsletter Production and Distribution	\$ _____
b. Travel	\$ _____
c. Meetings	\$ <u>896.80</u>
d. Special Projects	\$ _____
e. Awards	\$ _____
f. Honorariums	\$ _____
Other Expenditures:	
<u>Scholarships</u>	\$ <u>1000.00</u>
<u>Fundraiser</u>	\$ <u>2481.67</u>
<u>Other Student Support</u>	\$ <u>578.50</u>
_____	\$ _____

Total Expenditures: \$5739.97

Do you reimburse committee chairs for travel and expenses?

Yes No Reimbursements are only for items purchased on behalf of the Section.

If yes, which committees? Please list below.

Was there a change in the District Bylaws during this reporting period? (If yes, please send a copy of the new bylaws to ITE Headquarters, Courtney Day, cday@ite.org)

Yes No

Technical Activities: (during this reporting period)

List Projects underway by title and, if available, provide expected date of completion:

None

List Projects by title which were completed during this reporting period and, if available, attach a copy of the report:

Keep Austin Beautiful Adopt a Street Program
2017 Annual Scholarship Fundraiser and TopGolf Tournament
refer to the 2017 Annual Report for more information.
Got Tax-Exempt status

Legislative and Advocacy Activities: (during this reporting period)

No legislative or advocacy activities - Texas Legislature meets every two years.

Student Member Activities: (during this reporting period)

Traffic Bowl Scrimmage, Welcome back happy hour, Scholarship
Activities - refer to Student Chapter Section of Annual Report.

Send Annual Report to:

Courtney L Day, Membership Associate—Chapter Services
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Phone: +1 202-785-0060, ext. 140
Fax: +1 202-785-0609
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