2018 Annual Section Report

Capital Area Section - Texas (District 9)
Institute of Transportation Engineers

http://texitecapitalarea.weebly.com/
Capital Area Section
of
Texas (District 9)
Institute of Transportation Engineers

2018 Annual Section Report
January 1, 2018 through December 31, 2018

Prepared By:
Cody Stone
2018 CAS-ITE Secretary - Treasurer
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## Appendices

- Appendix A: District and Section By-laws and Charter
- Appendix B: 2018 Section Annual Report Form
A Message from CAS-ITE’s 2018 President

I am proud of the success the Capital Area Section had in 2018, and the Section is well positioned for 2019 and years ahead. The Section continued several events that were started in previous years. We’ve continued the Keep Austin Beautiful (KAB) Adopt-a-Street Program on 45th Street, our annual joint meeting with the South Texas Section, our scholarship fundraiser as well as involvement with the University of Texas ITS/ITE Student Chapter.

Successes last year include our scholarship fundraiser at TopGolf, which goes to support the UT Student Chapter. Based on input received, we tweaked how the fundraiser dollars are awarded. Previously, we awarded scholarships in the winter to a few students. Now, we award a scholarship in the winter, and travel stipends in the summer to help the student chapter travel to District or Annual meetings. I would like to thank our sponsors for making this possible. Additionally, the Section won the 2018 Section Activities Award from TexITE.

Our regular section meetings continue to be well attended by industry professionals and I am happy to see more participation from the UT student chapter. Our regular section meetings included the annual ethics seminar and technical sessions on the City’s Arterial Management Division, the Mopac managed lanes, and dockless mobility. We also had two joint meetings, one with Transportation Research Board’s Highway Capacity and Quality of Service Meeting. We had our annual joint meeting in San Marcos with the South Texas Section, featuring Randy Clarke (CEO - Cap Metro) Jeffery Arndt (CEO – VIA). I want to thank the industry professionals who presented at these meetings.

This year will be very exciting for CAS-ITE with the Annual Meeting coming to Austin. If you want to be more involved in the Section and ITE, now is a very exciting time.

As my tenure has come to an end, I personally want to thank James Schwerdtfeger, Cody Stone, and all of my CAS-ITE members for their help since joining the leadership board in 2016. This has been a journey of growth for me, and I am confident that our next generation of officers would be able to take this legacy and continue CAS-ITE’s tradition of success.

Best Regards,

Tom Gerrity – 2018 CAS-ITE President
Executive Summary

CAS-ITE had a very active and successful year in 2018. Our Section sustained membership participation by continuing to provide great technical meetings and engaging social activities. We have increased our engagement with our local Student Chapter through social events, engaging a liaison to directly communicate to the Student Chapter, supporting participation in the Traffic Bowl and scholarship awards.

Membership

The Capital Area Section currently has the following statistical membership grades as of December 31, 2018:

- 117 International ITE Members
- 37 Student Members
- 13 Fellow Members
- 1 Section Affiliate Member

This year, the Capital Area Section continued to participate in a universal dues structure for the Texas District (TexITE). Our section continued a flat dues rate of $15 to all members wishing to be International Members, with the exception of students, whose membership remains free. Section affiliate membership will be removed next year, and those that would like to attend meetings without becoming a full member will be allowed to do so.

Section Activities

- Our Section held five (5) Section meetings and two (2) joint meetings (one with Transportation Research Board’s (TRB) Highway Capacity and Quality of Service (HCQS) Committee and the other with South Texas chapter) covering a variety of topics.
- CAS-ITE hosted a Traffic Bowl Scrimmage in support of the UT Student Chapter Traffic Bowl Team and in preparation for the Texas and Western District competition in Keystone, Colorado. It was held in June.
- The Section held a TopGolf Tournament Scholarship Fundraiser, which was made possible by 10 corporate sponsorships, generating over $1,100 in additional revenue and allowing CAS-ITE to distribute approximately $2,750 in scholarship awards.
- The Section continued the Keep Austin Beautiful Adopt-a-Street program and held two (2) clean-ups with very good student representation. The Section will continue this activity in 2019.
- Overall, Section meetings and social events had a total of 322 attendees over the course of the year.
Section Committees

Next year, full committees will be set up for several key Section activities to increase involvement. In 2018, two committees operated in the Capital Area Section. Committee involvement will be a focus next year and additional committees have already been assembled in 2019.

- The Scholarship Committee, chaired by Jake Gutekunst with members Cody Stone and Ben Wallach, revised our scholarship application, collected and reviewed completed scholarship applications, and selected our 2018 scholarship winners.
- The Nominating Committee (Brian Van De Walle and James Kratz) identified candidates, collected candidate information, coordinated with TexITE to setup the online election, and counted the on-site ballots for our annual elections.

Section Student Chapter

- CAS-ITE and the UT Student Chapter hosted a Traffic Bowl Scrimmages at Varsity Pizza to help prepare students for Texas and Western District competition at the Joint Meeting in Keystone, Colorado.
- The majority of the attendees of the Keep Austin Beautiful Adopt-a-Street Cleanup are members of the UT Student Chapter. This event remains a positive way to engage with the students while allowing us to give back to our local community.
- The Section engaged students with an informational session with International ITE leadership on University of Texas at Austin campus. The International ITE leadership visited in preparation of the 2019 Annual Meeting.

Awards/Honors

CAS-ITE presented service award plaques and certificates to the following members:

- Alex Reyna – for providing three (3) years of service as Section Representative (2016-2018)
- Tom Gerrity - for providing three (3) years of service on the CAS-ITE Board (2016-2018)
- CAS-ITE awarded $2,750 in student scholarships to four students in 2018.

Finance and Budget

- Retained earnings from 2018 into 2019 is $6,029.55.
- 2018 total revenue was $7,050 including $750 from International ITE dispersal, $2,910 from our corporate sponsors, $1,040 in revenue from special meetings, $1,350 in Section Dues, and nearly $1,000 for winning top Texas District section in 2017.
- 2018 total expenses of $6,900 included support of our UT Student Chapter (including scholarships) in excess of $3,000 and fundraising costs of $2,300.
Introduction
The Capital Area Section of the Institute of Transportation Engineers (CAS-ITE) was founded as a chapter of the Texas District of ITE (also known as District 9 of ITE or TexITE) in 1998, and granted a Section Charter on August 1, 2002. CAS-ITE is one of six (6) Sections within the TexITE representing major urban areas in Texas.

CAS-ITE serves transportation professionals within the Austin area, which includes Travis, Williamson, and Hays Counties. Our members are traffic and transportation engineers, transportation planners, designers, consultants, signal technicians, contractors, vendors, inventors, researchers, professors, students, and policy makers who work to maintain and improve surface transportation systems worldwide.

As a Section we promote the professional development of our members, increase public awareness of our profession, and provide opportunities for the exchange of technical and policy information. Our Section also provides support to our local UT Austin Student Chapter in the form of scholarships, mentoring, preparation for Traffic Bowl competitions, and financial support to attend TexITE and ITE meetings. In addition, we serve as a conduit to provide information regarding the benefits of becoming an ITE member. Affiliation with a Section or Chapter affords individuals an opportunity for local involvement with their peers and to explore the benefits of becoming a member of the Institute and TexITE.

Elected Leadership
The CAS-ITE Executive Board is comprised of five elected members. Results are announced at the Year-End banquet, which is typically held in December:

- President
- Vice President/President Elect
- Secretary-Treasurer
- Section Representative (2-year term)
- Past President
<table>
<thead>
<tr>
<th>2018 CAS-ITE Board</th>
<th>2019 CAS-ITE Board (elected 12/7/2018)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>President</strong></td>
<td><strong>President</strong></td>
</tr>
<tr>
<td>Tom Gerrity, P.E., PTOE Trafficware Group, Inc</td>
<td>James Schwerdtfeger, P.E. RPS Infrastructure, Inc</td>
</tr>
<tr>
<td><strong>Vice-President/President Elect</strong></td>
<td><strong>Vice-President/President Elect</strong></td>
</tr>
<tr>
<td>James Schwerdtfeger, P.E. RPS Infrastructure, Inc</td>
<td>Cody Stone, P.E. Alliance Transportation Group, Inc</td>
</tr>
<tr>
<td><strong>Secretary-Treasurer</strong></td>
<td><strong>Secretary-Treasurer</strong></td>
</tr>
<tr>
<td>Cody Stone, P.E. Alliance Transportation Group, Inc</td>
<td>Adam Kaliszewski, P.E. Texas Department of Transportation (TxDOT)</td>
</tr>
<tr>
<td><strong>Section Representative</strong></td>
<td><strong>Section Representative</strong></td>
</tr>
<tr>
<td>Alex Reyna, P.E., PTOE Reyna, Inc.</td>
<td>Vivek Deshpande, P.E., PTOE Kimley Horn and Associates, Inc.</td>
</tr>
<tr>
<td><strong>Past-President</strong></td>
<td><strong>Past-President</strong></td>
</tr>
<tr>
<td>Valerie Kaiser, P.E., PTOE STP RS&amp;H, Inc.</td>
<td>Tom Gerrity, P.E., PTOE Trafficware Group, Inc</td>
</tr>
</tbody>
</table>

**Past Capital Area Section Presidents**

1998 - Ginger Daniels
1999 - Brian VanDeWalle
2000 - Steve Venglar
2001 - Rafael Cruz
2002 - David Carey
2003 - Michael Heath
2004 - Roy Mynier
2005 - Sharon Barta
2006 - James Kratz
2007 - Rene Garza
2008 - Doug Skowronek
2009 - Gordon Derr
2010 - Alex Reyna
2011 - Alan Hughes
2012 - Anna Martin
2013 - Eric Bollich
2014 - Vivek Deshpande
2015 - Chad Wood
2016 - Rob Belarmino
2017 - Valerie Kaiser
2018 - Tom Gerrity
Evaluation of 2018 Goals
Below is a list of the goals identified in last year’s Annual Section Report and our evaluation of our performance of those goals.

- Increase public sector participation particularly at the county and city levels.
  - The Section had two speakers from the City of Austin, Jen Duthie and Jason JonMichael. The presence of public sector participation at meetings and events increased. In 2019, we expect another great turnout and involvement from the public sector. We also elected our first public sector officer since 2015.

- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.
  - We completed one (1) Traffic Bowl Scrimmage before the Joint Meeting with the Western District.
  - We communicated with the student liaison to have good student attendance at community service activities and social events.

- Maintain CAS-ITE scholarship program at $3,000 in annual distributions.
  - We distributed $2,750 in scholarship money in 2018 to complete last year’s award, help students attend the Joint Meeting in Keystone, Colorado, and then began distribution of the 2019 award. The 2019 award included student support in addition to attendance at the 2019 ITE Annual Meeting.

- File Taxes and maintain 501(c)3 Status.
  - Completed 2018 taxes.

- Identify continuing education opportunities that support the interests of all members.
  - We hosted a professional ethics presentation from the Texas Board of Professional Engineers (TBPE).
  - The Capital Area Section hosted an informational session between students and the ITE Leadership, visiting to prepare for the 2019 Annual Meeting.

- Identify and develop future leaders within the organization.
  - We encouraged members to run for officer positions and had three members run for Secretary-Treasurer. We also had two members run for Section Representative. The most candidates we’ve had in recent years.

- Create social activities that enhance professional connections among the membership.
  - The Section teamed with Young Professionals in Transportation (YPT) and the Texas Society of Professional Engineers (TSPE) for a joint social event in May of 2018.
  - We continued our involvement in Keep Austin Beautiful with our adopted roadway.

- Support ITE and TexITE in preparation for the 2019 Annual Conference in Austin.
  - Many Section officers and members are also members of the Local Arrangements Committee. We met with ITE leadership when they visited Austin and helped plan activities.
Goals for 2019
Our Section will continue to meet the goals in our charter as well as the following:

- Increase young member participation.
- Advance our outreach to the UT-Austin Student Chapter through joint meetings and other events.
  - Have at least one (1) Traffic Bowl Scrimmage.
  - Continue to use our Student Liaison to identify activities that the Student Chapter has an interest in attending.
- Maintain CAS-ITE scholarship program with at least $2,000 in annual distributions.
- File Taxes and maintain 501(c)3 Status.
- Identify continuing education opportunities that support the interests of all members.
- Establish additional committees to spur involvement and develop future leaders.
- Identify and develop future leaders within the organization.
- Create social activities that enhance professional connections among the membership.
- Support ITE and TexITE for the 2019 Annual Meeting in Austin.

Membership
The Capital Area Section of the Institute of Transportation Engineers provided the following membership grades in 2018:

- **Section Members** - Any TexITE (ITE District 9) Member or Affiliate who resides or works within the area designated for the Section, and who is in good standing with TexITE, shall be eligible to become a Section Member and shall become a Section Member upon payment of Section dues. Any member of the Institute of Transportation Engineers (ITE) may become a member of the Section, without residing or working in the Section area, upon approval of the Section members.

- **Section Affiliates** - Any other interested individual who is not a student and who resides or works within the Section boundaries may, at the discretion of the Section, become a Section Affiliate upon payment of Section dues. CAS-ITE had one Section Affiliate in 2018. This membership grade is being removed in 2019.

Our Section also welcomes both Student Members who are enrolled in a recognized transportation related program at an engineering or planning school and resides within the designated boundaries of the Section.

The Capital Area Section currently has 167 International Members as listed by the ITE website (www.ite.org). Table 1 provides a breakdown of the membership grade of these International Members.
Table 1 - Membership Grade of Capital Area Section International Members

<table>
<thead>
<tr>
<th>Membership Grade</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>International ITE</td>
<td>83</td>
<td>120</td>
<td>117</td>
</tr>
<tr>
<td>Section Affiliate</td>
<td>2</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Student</td>
<td>24</td>
<td>35</td>
<td>37</td>
</tr>
<tr>
<td>Fellow</td>
<td>13</td>
<td>8</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total Members</strong></td>
<td><strong>132</strong></td>
<td><strong>166</strong></td>
<td><strong>168</strong></td>
</tr>
</tbody>
</table>

Figure 1 – 2016-2018 Membership Grade Comparison

Section Activities

Section Meetings
The Capital Area Section held regular meetings throughout the year, which included five (5) Section meetings and two (2) joint meetings. The topics covered both technical subjects and policy. As we have done historically, our first meeting was an ethics seminar provided by the Texas Board of Professional Engineers which allows for our members to meet their Professional Development Hour (PDH) requirement in ethics to maintain...
their Texas licensure. All of the meetings were well attended by affiliate and non-affiliate members. Table 2 shows the summary of the meetings held throughout the year:

**Table 2 - 2018 Section Meeting Summary**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic/Event</th>
<th>Speaker/s</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 23</td>
<td>Professional Ethics</td>
<td>Lance S. Kinney, P.E. (TBPE)</td>
<td>49</td>
</tr>
<tr>
<td>April 27</td>
<td>City of Austin’s Arterial Management Division</td>
<td>Jen Duthie (City of Austin)</td>
<td>30</td>
</tr>
<tr>
<td>June 21</td>
<td>Traffic Forecasting with 2016 HCM</td>
<td>Cody Stone, P.E. (Alliance Transportation Group)</td>
<td>50 (5 CAS-ITE)</td>
</tr>
<tr>
<td>July 13</td>
<td>Capital Metro and VIA Transit (joint meeting with STITE)</td>
<td>Randy Clarke (Cap Metro CEO)  Jeffrey Arndt (VIA CEO)</td>
<td>73 (32 CAS-ITE)</td>
</tr>
<tr>
<td>August 24</td>
<td>CTRMA Mopac Managed Lane Operations</td>
<td>Greg Mack and Tracie Brown (CTRMA)</td>
<td>19</td>
</tr>
<tr>
<td>October 19</td>
<td>Dockless Mobility</td>
<td>Jason JonMichael (City of Austin)</td>
<td>26</td>
</tr>
<tr>
<td>December 7</td>
<td>End of Year Banquet</td>
<td>CASITE Officers</td>
<td>41</td>
</tr>
</tbody>
</table>

Our April meeting featured an update of City of Austin’s **Arterial Management Division** program by **Jen Duthie**. Jen discussed how the City of Austin operates arterials and the current initiatives within the program. The City of Austin has created a data portal that provides 24/7 data that is used for operations and maintenance. Jen presented on the challenges faced with operating the arterial roadway system efficiently and safely on a day-to-day basis. The meeting was held at the University of Texas in their upgraded Engineering building and well attended by the local student ITE chapter. During this meeting, the CAS board announced the 2018 scholarship winners and provided the awards to the recipients.

In June, the Capital Area Section’s Secretary-Treasurer, Cody Stone, presented on Traffic Forecasting with 2016 Highway Capacity Manual (HCM) as a joint meeting between the TRB Highway Capacity and Quality of Service Committee and CAS-ITE. The meeting was attended by experts from across the globe and spurred excellent discussion on the relationship between HCM and traffic forecasting.
One of our most popular events of the year is our annual Joint Meeting with the South Texas Section of ITE (STITE). This meeting takes place in San Marcos and features a barbecue lunch. This year, we focused on public transit and invited the Austin (Capital Metro) and San Antonio (VIA) area public transit CEOs, Randy Clarke and Jeffrey Arndt, respectively. Randy Clarke gave an overview of Capital Metro operations and dove into some of the new projects Capital Metro is working on. The new Downtown Station for the MetroRail is in the works, along with an autonomous vehicle pilot program. Jeffrey Arndt also gave an overview of the San Antonio area transit system and touched on some of VIA’s initiatives. VIA has a Vision 2040 System Plan that includes a better bus system, bus rapid transit, and smart transit. Various corridors will become bus rapid transit corridors to serve more ridership, more efficiently.

Our August meeting with Central Texas Regional Mobility Authority’s (CTRMA) Greg Mack and Tracie Brown was held at the new University of Texas Center for Transportation Research (CTR) facility. Greg and Tracie delved into the operation of the new managed lanes on Mopac and how they are dynamically operated. They discussed the challenges with maintaining the 45 mile per hour speed limit on the facility through pricing. Greg and Tracie also described the data and information technology in place to operate the system.

Our October meeting featured Jason JonMichael of the City of Austin. Jason presented on the explosion of dockless mobility in Austin and how it is reshaping downtown mobility. He touched on the data analytical aspect of dockless mobility, including keeping track of where these bicycles and scooters are operating, along with the ridership. In the 6-month pilot program, dockless bicycles and scooters saw over one million vehicle-miles travelled. Jason went into detail on the service areas for companies and how the City of Austin is capping the number of scooters to avoid oversaturation.
Our final event was the Year-End Banquet held at Stiles Switch BBQ on North Lamar on December 7, 2018. The Capital Area Section enjoyed some of local Austin BBQ, elected our incoming officers, and honored our past board members.

**Social Activities**

In addition to the regular Section Meetings, the Capital Area Section held social events throughout the year. These included outreach efforts to support the UT Student Chapter by participating in a Traffic Bowl Scrimmage, fundraising events such as our TopGolf Tournament, as well as service events. Table 3 shows the summary of the social events held by the Section.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic/Event</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 24</td>
<td>Keep Austin Beautiful Street Cleanup</td>
<td>9</td>
</tr>
<tr>
<td>May 15</td>
<td>Joint Social Hour with YPT/ASCE</td>
<td>30</td>
</tr>
<tr>
<td>June 21</td>
<td>Traffic Bowl Scrimmage with UT Student Members</td>
<td>12</td>
</tr>
<tr>
<td>August 18</td>
<td>Keep Austin Beautiful Street Cleanup</td>
<td>5</td>
</tr>
<tr>
<td>September 29</td>
<td>TopGolf Fundraiser</td>
<td>27</td>
</tr>
</tbody>
</table>

Our first and second social events of the year were held with the University of Texas Student Chapter. The first was a Keep Austin Beautiful (KAB) Adopt-a-Street Cleanup held on March 24th as part of the Section’s community service effort. This event was well-attended, with four members from the professionals and five from the Student Chapter. After the cleanup, the group enjoyed a social hour at Hopdoddy’s Burger Bar. We held another cleanup Adopt-a-Street Cleanup on August 18th.

The second event was a joint social hour with YPT and TSPE. The event was held at a restaurant and professionals from each organization came to enjoy food and beverages. This event allowed networking between multiple organizations and was well attended, especially by young professionals.
The next event was a Traffic Bowl Scrimmage where our professionals and student members challenged the 2018 Traffic Bowl Team to several rounds of traffic engineering trivia. Moderated by the students, students and professionals alike enjoyed food, laughs, and the challenging fun that is a game of Traffic Bowl. The UT chapter beat the professionals handily and appeared poised for victory at the joint TexITE and Western district meeting. The event brought together the local student chapter and the CAS-ITE for a fun and engaging time to connect, and continue this tradition each spring. Unfortunately, the team was unable to bring the trophy back to Austin, however, the Capital Area Section remains ready to help the team in 2019.

The Capital Area Section resumed its Scholarship program in 2012 and started to host a major fundraising event in 2014 to support the scholarship. Previous scholarship events included a Skeet Shoot (2014), Bowling Tournament (2015) and TopGolf (2016-2017). The Section continued its three-year run with another TopGolf fundraiser event in 2018. We offered multiple levels of sponsorship so companies could create teams – and most did. The event provided three (3) hours of golf with brunch and the opportunity to compete for individual prizes. Kevin Marsh, Cody Stone, and Tom Gerrity received the top scores and took home the 1st, 2nd, and 3rd place prizes, respectively. Prizes included a gift cards and Amazon Echos. Over 25 golfers showed up on an October morning and raised over $1,100 for scholarships.

**Section Committees**

**Capital Area Section Scholarship Committee**

The 2018 Capital Area Section Scholarship Committee was chaired by Jake Gutekunst and Cody Stone. The Scholarship Application was announced via e-blast and posted to the website. Jake Gutekunst worked closely with the UT Student Chapter to advertise two scholarships, one due in March and another in November.

With the support of last year’s scholarship funds and the Fundraising Committee’s TopGolf Tournament Scholarship Fundraiser, which received the strong support of our corporate sponsors with 10 firms acting as sponsors of this event, the Section was able to add scholarship funds. There were two rounds of scholarships; one round to support students attending the Joint TexITE and Western District meeting in Keystone, Colorado, and the other supporting students for the 2019 Annual Meeting in Austin, Texas. The Scholarship Committee awarded $2,000 in scholarship money for ITE conference.
attendance and school support to the winners. Remaining scholarship funds are carried to 2019. Details about the Scholarship Award winners are in the Awards section of this report.

**Capital Area Section Nominations/Elections Committee**

The 2018 Capital Area Section Nominations/Elections Committee was chaired by James Kratz and Brian VanDeWalle. The CAS-ITE Executive Board elections are held in December of each year with the results announced at the Annual Year-End Banquet. The Section Officers began solicitation for the 2018 Section Officer Election at the August meeting and via e-blasts to our members for the positions of Secretary-Treasurer and Section Representative. Adam Kaliszewski, Will Lisska, and Sam Higgins ran for Secretary-Treasurer, while Cody Stone ran unopposed for Vice President. The Election Committee received the two nominations for the Section Representative position, Vivek Deshpande and Rob Belarmino. The Nominations/Elections Committee administered the election online with the assistance of Gary Thomas, TexITE Webmaster, and collected paper ballots during the Year-End Banquet on December 7th. James Kratz tallied the results and announced that Adam Kaliszewski was elected Secretary-Treasurer and Vivek Deshpande was elected Section Representative. James Kratz then administered the oath of office for the 2018 Officers and Members.

**Student Chapter**

CAS-ITE has engaged with and provided financial support to the University of Texas Student Chapter throughout the year. The Section and students participated in a Traffic Bowl Scrimmage and two Keep Austin Beautiful cleanups.

For the March 1, 2018 – March 1, 2019 term, the University of Texas ITE-ITS Student Chapter Officers are listed below:

William Alexander – President
Rahul Patel– VP of Operations
Yorguo El Hachem– VP of Publicity
Michael Moore – VP of Membership and Outreach
Priyadarshan Patil – Secretary
Amy Fong – Treasurer
Venktesh Pandey - Traffic Bowl Coordinator
For the March 1, 2017 – March 1, 2018 term, the University of Texas ITE-ITS Student Chapter Officers are listed below:

Adam Nodjomian – ITE President
Rydell Walthall – ITS President
William Alexander - VP of Operations
Michael Dunn - VP of Publicity
Cesar Yahia – VP of Membership
Sirjith Balakrishnan – Secretary
Yorguo El Hachem – Treasurer

Awards/Honors
CASITE presented service award plaques, certificates, and scholarship awards to the following members:

Alex Reyna, PE for providing three (3) years of service on the Capital Area Section Board as Section Representative.

Tom Gerrity, PE for providing three (3) years of service on the Capital Area Section Board.

Michael Dunn was awarded $1,000 as a 2018 CAS-ITE Scholarship Award Winner to help attend the Joint Meeting in Keystone, Colorado. He served on the UT Student Chapter officer and on multiple traffic bowl teams. Michael attended both Keep Austin Beautiful clean-ups in 2018 and some of the meetings.

Yorguo El Hachem was awarded $1,000 as a 2018 CAS-ITE Scholarship Award Winner to help attend the Joint Meeting in Keystone, Colorado. He served on the UT Student Chapter officer and on multiple traffic bowl teams. Yorguo attended a Keep Austin Beautiful clean-up and remains an active student member, currently serving as the Vice President of Publicity.

Christine Cheng was awarded $500 and attendance to the 2019 Annual Meeting as a 2018 CAS-ITE Scholarship Award Winner. She is an active student ITE member as a graduate student at UT.

William Alexander was awarded $250 and attendance to the 2019 Annual Meeting as a 2018 CAS-ITE Scholarship Award Winner. He is the current UT Student ITE president, and has served in officer positions previously. William is a member of the traffic bowl team and has attended ITE Keep Austin Beautiful clean-ups.

Finance and Budget
The end of year CAS-ITE BBVA Compass Bank account balance was $6,029.55. The 2018 fiscal year began with a balance of $5,873.53. The Section has retained earnings to carry into the next fiscal year thanks to our continued focus on providing more value
for our sponsors and a successful scholarship fundraiser. Our Section continues to have engaging technical meetings and fun social events.

Table 4 - 2017 Budget Summary

<table>
<thead>
<tr>
<th>Total 2017 Balance Forward</th>
<th>5873.53</th>
</tr>
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<tbody>
<tr>
<td><strong>Income</strong></td>
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<tr>
<td>Section Dues Disbursements (ITE Int’l) and Award</td>
<td>1722.23</td>
</tr>
<tr>
<td>Section Dues CAS-ITE</td>
<td>30.00</td>
</tr>
<tr>
<td>Annual Sponsorships</td>
<td>1350.00</td>
</tr>
<tr>
<td>Scholarship Fundraiser</td>
<td>2910.00</td>
</tr>
<tr>
<td>Year-End Banquet</td>
<td>1043.58</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>7055.81</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
</tr>
<tr>
<td>Scholarship Fundraiser</td>
<td>1787.82</td>
</tr>
<tr>
<td>Year End Banquet</td>
<td>1506.36</td>
</tr>
<tr>
<td>UT- Student Events/Support</td>
<td>855.61</td>
</tr>
<tr>
<td>Scholarships</td>
<td>2750.00</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>6899.79</td>
</tr>
<tr>
<td><strong>Balance Forward Year End 2018</strong></td>
<td>6029.55</td>
</tr>
</tbody>
</table>

**Summary**

The Capital Area Section of ITE had a successful year in 2018. Our Member participation remains high and our Section is looking forward to assisting with the 2019 Annual Meeting in Austin, Texas. We have begun preparations and are looking forward to exciting activities throughout 2019.

Going into 2019, we have 16 corporate sponsors. This commitment from our corporate sponsors has allowed us to maintain our scholarship program and expand our financial support of the UT Student Chapter’s endeavors, such as participating in the Traffic Bowl at the ITE Annual Meeting and annual scholarships. Our corporate support also provides the incoming Section leadership a strong level of retained earnings from 2018. We plan on restructuring sponsorship to improve our efficiency and value to corporate sponsors in the following years. 2019 will be a transition and may not see an increase in available budget, but will improve our potential scholarship and event budgets for years to come.

The goals in 2019 are similar to those of years past – increasing member participation while sustaining financial health for the benefit of our members and UT Student Chapter. It is our priority to build on successes in 2018 that will attract new, participating members as well as engage existing members. We anticipate an exciting 2019 full of thoughtful technical meetings, fun social events that allow our members to make meaningful professional connections, and continued support of our member’s goals and those of our local students.
APPENDICES

APPENDIX A: DISTRICT AND SECTION BY-LAWS AND CHARTER

Capital Area Section Charter and By-Laws can be found through the following links:


Texas District (District 9) Charter and By-Laws can be found through the following links:


APPENDIX B: 2018 SECTION ANNUAL REPORT FORM
SECTION ANNUAL REPORT FORM

for the period _1/1/2018_ to _12/31/2018_(mm/dd/yyyy)

for the Capital Area Section

Officers:

ITE Headquarters will contact you with a “New Officers Sheet” for your completion directly following your district’s elections.

Membership:

Number of Section Affiliates _1_Section Affiliates, 168 Members

Section Annual Dues Rate $15.00 Professionals, $15.00 for Retired, $0 for Students, Life & Honorary Members

Section Affiliates [List Each Type]:

_1_Section Affiliates

_17 International Members

_37 Student Members

_13 Fellows

Financial:

For U.S. entities, does your district have a Federal Employer Identification Number? [x] Yes [ ] No
If yes, what is the number? 74-2864993

If no, do you have a group tax exemption? (If yes, please send a copy to ITE Headquarters, Peter Frentz, pfrentz@ite.org)

[ ] Yes [ ] No

Balance of Funds on hand at the Beginning of the Reporting Period: $5873.53.

I. Income for the Reporting Period:
   - District Dues $722.23
   - Income from Meetings $1073.78
   - Investment Income $1350
   - Advertising Income $1000
   - Contributions $1000
   - Other Principal Sources of Income $2910

   **Total Income:** $7055.81

II. Expenditures for the Reporting Period:
   a. Newsletter Production and Distribution $2750.00
   b. Travel $1506.36
   c. Meetings $1787.82
   d. Special Projects $855.61
   e. Awards
   f. Honorariums
   - Other Expenditures:
     - Scholarships $2750.00
     - Fundraiser $1787.82
     - Other Student Support $855.61
     - Other Expenditures $855.61

   **Total Expenditures:** $6899.79
Do you reimburse committee chairs for travel and expenses?

[ ] Yes [x] Reimbursements are only for items purchased on behalf of the Section.
No

If yes, which committees? Please list below.


Was there a change in the District Bylaws during this reporting period? (If yes, please send a copy of the new bylaws to ITE Headquarters, Courtney Day, cday@ite.org)

[ ] Yes [x] No

Technical Activities: (during this reporting period)

List Projects underway by title and, if available, provide expected date of completion
List Projects by title which were completed during this reporting period and, if available, attach a copy of the report:

- Keep Austin Beautiful Adopt a Street Program
- 2018 Annual Scholarship Fundraiser and TopGolf Tournament
- refer to the 2018 Annual Report for more information.

Legislative and Advocacy Activities: (during this reporting period)

- No legislative or advocacy activities

Student Member Activities: (during this reporting period)

- Traffic Bowl Scrimmage, happy hour, Scholarship Activities - refer to Student Chapter Section of Annual Report.

Send Annual Report to:

Courtney L Day, Membership Associate–Chapter Services

Institute of Transportation Engineers 1627 Eye Street, NW,
Capital Area Section 2018 Annual Report

Suite 600 Washington, DC
20006 USA

Phone: +1 202-785-0060, ext. 140

Fax: +1 202-785-0609

E-mail: cday@ite.org